

The Church of England, Diocese of Lichfield

Parish Church of St Mary the Virgin Uttoxeter and
Heath Mission Church



Annual Report and Financial Statement of the
Parochial Church Council of Uttoxeter

For year ended 31st December 2018

Aim and Purposes

Saint Mary the Virgin's Parochial Church Council (P.C.C.) has the responsibility of co-operating with the Area Team Rector, the Reverend Margaret Sherwin, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

We aim to spread the Gospel of Jesus Christ in word and deed. We believe that a personal belief in God should be exemplified, globally and locally, by Christians putting God's love into practice with worthy actions and honourable deeds that benefit the community at large. Consequently, we aim to have a positive effect on our community in Uttoxeter.

The P.C.C. is specifically responsible for the maintenance of the Church of Saint Mary the Virgin, Uttoxeter and Saint Mary's on the Heath Mission Church.

Objectives and Activities

The P.C.C. is committed to enabling as many people as possible to worship at our churches and to become part of the community here at Saint Mary's. Our services and worship put faith into practice through prayer, scripture and sacrament.

When planning activities for the year, the Area Team Rector and the P.C.C. have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer: learning about the gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish

Missionary and outreach work.

Working in the schools in Uttoxeter.

To facilitate this work, it is important that we maintain the fabric of Saint Mary the Virgin, Uttoxeter and Saint Mary's on the Heath Mission Church.

Achievements and Performance

Worship and Prayer

The P.C.C. is keen to offer a range of services and there is always a friendly welcome for people attending our services, On a Sunday, at Saint Mary's, we hold Holy Communion using the Book of Common Prayer at 8.00am; family communion at 9.30am with a Sunday school with an age range of two to thirteen plus and our Prayer and Praise service at 6.00pm A weekly service is held at 3pm in the Heath church..

On Wednesday we hold a communion service at 10.30am.

Morning Prayer is held on Monday and Friday at 8.30am and on Saturday at 9.00am.

The annual Uttoxeter Remembrance Day service is held within the church as well as the civic service.

All are welcome to attend our regular services. On 31st of December there were 121 people on the electoral roll.

The average weekly attendance during October was 68, but at Easter and Christmas attendances totalled 178 and 501 respectively.

As well as our regular services we enable our community to celebrate and thank God at the milestones of the journey through life. Baptisms, weddings and funerals are held both at Saint Mary's in the Market Place and at Saint Mary's on the Heath. During 2018 we held 14 christenings, 3 weddings and 48* funerals. (*31 in St Marys Church, 17 at Crematorium).

We hold 'Candles of Remembrance' services when we send personal invites to the funeral contacts inviting them, along with their friends and families to come and light a candle in memory of their lost family member.

The church hosted Katherine House and Saint Giles Hospice's Candles of Remembrance.

House groups are held on a regular basis.

In line with increasing internet use, Saint Mary's maintains a website, www.utttoxetercofe.org, enabling the general public can access further information about the Church.

Deanery Synod

Two members of the P.C.C. sit on the Deanery Synod. This provides the P.C.C. with an important link between the parish and the wider structures of the church.

The Church

The stained-glass east window will require attention very soon.

The Elkes room is used for a number of activities during the week.

The building is hired out to the Women's Institute and The Marchington Singers.

The Heath Mission Church

Weekly Sunday services are held at 3.00pm along with a family service on the first Sunday of the month. It is regularly used by Saint Mary's First School for class assemblies.

Pastoral Care

Some members of our parish are unable to attend church due to illness or age. Reverend Charles Dale and Reverend Chris Brown have visited people when they have requested and regularly hold short acts of collective worship in the local residential and nursing homes. A number of people are also trained to administer extended communion. This is alongside members of the congregation making personal visits.

Reverend Margret Sherwin is chaplain to the mayor of Burton. Reverend Chris Brown is chaplain to the Staffordshire Fire and Rescue service and Reverend Charles Dale is Chaplain to the Town Mayor.

Mission and Evangelism

During the week our church is open on a number of occasions including:

Tuesday morning, during school term time, we hold a toddler group. Around 15* children and their carers' are regular attenders. (*40+ names on the registers).

Wednesday we serve coffee and light lunches at CofE CafE.

Thursday morning we open as part of the Places of Welcome scheme.

Twenty-five percent of the takings from the Wednesday CofE CafE is given to the Children's Society and all of the takings from the first lunch in the year are given to a nominated charity.

The church is open for quiet personal prayer whilst these events are taking place.

The flower festival, organised by a teenage member of the congregation, raised over £1,000.00 towards the repair of the East window.

The week-long Christmas Tree Festival welcomed many people through the church doors raising funds for the church.

The Chuffers in Church group meet to share films on various railway themes when 30 - 40 people attend. These were mainly people who don't usually attend church.

Regular CAMEO (come and meet everyone) events are held with profits going to charity.

We are a Christian presence at the Uttoxeter Fun Run selling drinks and snacks to both runners and spectators.

All events are open to everyone and are excellent forms of evangelism as many non-church-service attendees come to these events.

We collect items for the Sanctus project and food donations towards the local food bank. Used postage stamps are collected to raise money for research into multiple sclerosis.

The sewing group have prepared items for the maternity and neonatal unit at Burton Hospital as well 'Twiddle Muffs' for Burton Hospital's dementia patients. Items have been made for the 'Story Sacks' Saint Mary's School are creating.

We have held Open Door activities which were attended by the local first schools as well as running Messy church held in Saint Mary's School.

A number of our congregation are Governors at schools in town.

We have held a number of 'Christians Against Poverty' meetings for both adults and children.

We are a 'Fair Trade' church.

Eccumenical Relationships

We are members of Uttoxeter Churches Together working with other churches in town to show a Christian presence in town. We work with the other churches in town providing Lent Lunches and Carol Singing in the High Street.

Financial Review

Total receipts in the General Fund (unrestricted) were £84,629, an increase of £1,464 from 2017. The planned giving increased by 5%.

£85,662 was spent to provide the Christian Ministry from St. Mary's Church.

We were able to pay the whole of our Parish Share of £ 49,775 in the year.

But at the end of the year we owed £ 7,448 to the Diocese for fees from Weddings and Funerals.

The net result of this was an excess of expenditure over income of £1033.

The Bank Balance in the General Fund was £2,209 at the year end.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measures 2016 (duly to have due regard to the House of Bishop's guidance on safeguarding children and vulnerable adults).

Reserves Policy

The PCC try to maintain a balance equivalent to two months normal expenditure in the General Fund.

The balance in the Whieldon Legacy Fund of £88,897 has been set aside by the PCC for future projects. including restoration of the East Window and the re-location of toilets and extension to the kitchen after that.

Volunteers

Our church could not function without the volunteers who work so hard to make our church a lively and vibrant community. In particular we wish to thank Mr. Marvin and Mrs Whitmore (our retired churchwardens) and Mr Jones and Mrs Bond (our current churchwardens) who have worked so tirelessly behind the scenes on our behalf; Mr. Armett who has helped us understand the church's accounts and finances and everyone else for their valuable contribution to our ministry in Uttoxeter and for keeping the church running.

Structure, Governance and Management

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of P.C.C. members is set out in the Church Representation Rules. At Saint Mary's the members of the P.C.C consists of the Area Team Rector, churchwardens, the Ordained Local Ministers and members elected by those members of the congregation who are on the electoral roll of the church. All members of our activities are encouraged to register on the Electoral Roll and stand for election to the P.C.C..

The P.C.C. members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the P.C.C. are spent.

There have been seven ordinary and one extra-ordinary P.C.C. meetings during 2018 with an average level of attendance of 80%. The PCC has a Standing Committee, consisting of the Area Team Rector, Churchwardens, Treasurer and P.C.C. Secretary, to action any urgent issues between PCC meetings. This committee reports back to the PCC at each ordinary meeting.

Safeguarding and Health & Safety are standing items on the agenda of every ordinary PCC meeting.

Administrative information

Saint Mary the Virgin is situated in the Market place, Uttoxeter and we have a Mission church on Holly Road in Uttoxeter. It is part of the Diocese of Lichfield. The correspondence address is: St Mary's Church, Bridge Street, Uttoxeter, ST14 8AW The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and as charity currently exempted from registration with the Charity Commission.

PCC members who have served at any time since January 1st 2018 until the date this report was approved are:

Ex-officio

Reverend Margaret Sherwin	Area Team Rector
Reverend Christopher Brown	Ordained Local Minister
Reverend Charles Dale	Ordained Local Minister
Mr Graeme Jones	Church Warden
Mrs Jacqueline Bond	Church Warden
Mr Jonathan Marvin	Vice Chairman & Church Warden (resigned April 2018)
Mrs Cynthia Whitmore	Church Warden (resigned April 2018)
Mrs Lucy Toyn	Deanery Synod Rep
Mrs Alison Hunt	Deanery Synod Rep

Elected Members

Mrs Frances Hodgson	resigned April 2018	
Mr Andrew Shepherd	resigned April 2018	
Mr Peter Snelson	till 2019	
Mrs Jane Langford	Vice Chair person till 2019	
Mr Basil Armett	till 2019	treasurer
Miss Dianne Heath	till 2019	secretary
Mr Norman Bailey	till 2020	
Mrs Wendy Kirk	till 2020	
Mrs Diane Brown	till 2021	
Mr Allan Parker	till 2021	

Approved by the P.C.C. on _____ 2019 and signed on their behalf by the Reverend Margaret Sherwin (P.C.C.) chairman.